



THE ARCHDIOCESE *of* BIRMINGHAM  
GUILD OF SAINT STEPHEN

· *Cui Servire Regnare Est* ·



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[www.vocations.org.uk/guild](http://www.vocations.org.uk/guild)

## APPLICATIONS FOR PARISHES TO BECOME AFFILIATED TO THE GUILD OF ST. STEPHEN

The Guild of St. Stephen for Altar Servers, modelled on that founded at Westminster Cathedral, seeks to foster in those who serve at the altar a spiritual and practical frame of mind, setting before them standards to which all can aspire.

As affiliations to the Guild are tied in with Canon Law,<sup>1</sup> the request to become affiliated has to come directly from the Parish Priest, who must first seek authorisation from the Archbishop.

Steps to be followed:

1. The Parish Priest needs to send a letter to the Archbishop, requesting His Grace's authorisation for the parish to become affiliated to the Guild of St. Stephen.
2. Once the authorisation letter has been prepared and signed by His Grace, it will be sent to the Parish Priest.
3. On receiving the authorisation letter from the Archbishop, the Parish Priest must then complete the online affiliation request form on the Archconfraternity's website:

[www.guildofststephen.org/affiliation](http://www.guildofststephen.org/affiliation)

As part of this online application, a scan of the letter from the Archbishop must be uploaded.

4. The Archconfraternity will then process the affiliation and – once complete – will send the Parish Priest a certificate with the Parish's affiliation reference number and date of affiliation.

Note: If you are making a request using this information, would you kindly email Kathryn Bayliss [guild@rcaob.org.uk](mailto:guild@rcaob.org.uk), so our diocesan records can be updated.

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<sup>1</sup> Canon 312